



# APPLICATION FOR EMPLOYMENT



*Jay's and Great Scotts, are an equal opportunity employer. All applicants are considered for positions without regard to race, color, religion, sex, national origin, age, martial status, veteran status or the presence of non-job related medical conditions or handicap. Verification of eligibility to work in the United States will be required if an employment offer is made.*

(Please complete the following in legible print)

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
 Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_  
 Message Phone: (\_\_\_\_) \_\_\_\_\_

Are you eligible to work in the U.S.? Yes \_\_\_ No \_\_\_

Are you 18 years of age or older? Yes \_\_\_ No \_\_\_

Position(s) applying for: \_\_\_\_\_

Date you can start: \_\_\_\_\_

Are you looking for Full Time \_\_\_ Part Time \_\_\_ Temporary \_\_\_ Permanent \_\_\_ Willing  
 to relocate? Yes \_\_\_ No \_\_\_

Have you applied for a position here previously? Yes \_\_\_ No \_\_\_  
 If yes when and where: \_\_\_\_\_

Were you ever employed by us? Yes \_\_\_ No \_\_\_  
 If yes when and where: \_\_\_\_\_

## EDUCATION

	Name and Location	Course of Study	Years Completed	Did you Graduate	Degree/Diploma
College					
Business/ Technical					
High School/GED					

Please list and describe any experience, skills, training received that relates to the position applying for:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Do you have a valid Driver License? Yes \_\_\_ No \_\_\_ License #: \_\_\_\_\_  
 State: \_\_\_\_\_ Has your license ever been suspended? Yes \_\_\_ No \_\_\_

Have you ever been convicted of a crime? Yes \_\_\_ No \_\_\_ If yes please explain and list dates of conviction(s) (not the date of arrest or criminal act), incident, county, state and penalty. Conviction will not necessarily prevent you from being employed by this establishment.

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**EMPLOYMENT EXPERIENCE**

Please complete below current and past employment, beginning with most current. Explain any periods of employment gaps greater than 1 month.

Company Name	Telephone
Address	Dates of Employment
Name of Supervisor	Beginning Rate of Pay
State position and work performed:	
Are you currently employed? Yes ___ No ___ Reason for leaving (be specific)	
May we contact? Yes ___ No ___	

Company Name	Telephone
Address	Dates of Employment
Name of Supervisor	Beginning Rate of Pay
State position and work performed:	
Are you currently employed? Yes ___ No ___ Reason for leaving (be specific)	
May we contact? Yes ___ No ___	

Company Name	Telephone
Address	Dates of Employment
Name of Supervisor	Beginning Rate of Pay
State position and work performed:	
Are you currently employed? Yes ___ No ___ Reason for leaving (be specific)	
May we contact? Yes ___ No ___	

Please consider this as authorization for you to release any and all information regarding my employment with you about which Jay's and Great Scotts may inquire (including, but not limited to, dates of employment, salary, job performance, and reason for termination.) I hereby release and hold harmless the employers listed above and all associated entities from any liability for releasing such information.

## REFERENCES

Provide three (3) references of individuals who you have worked with.

Name	Telephone (    )
Company	Occupation
Address	
Name	Telephone (    )
Company	Occupation
Address	
Name	Telephone (    )
Company	Occupation
Address	

**I acknowledge that consideration for employment is contingent on the results of criminal and background checks. I hereby authorize Jay's and Great Scotts to (1) conduct any and all of the above; (2) to investigate truthfulness of all statements made on this application; (3) discuss the results of any investigation with other employees of Jay's and Great Scotts involved in the hiring process.**

I certify that the information contained in this application is correct to the best of my knowledge, and understand that falsification of this application in any detail is grounds for disqualification from further consideration or dismissal from employment in accordance with company policy.

I understand that employment with this company is "at will" which means that either this company or I may terminate the employment relationship at any time, with or without prior notice, and for any reason prohibited by statute. All employment is continues on that basis.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

